

BOARD MEMBER RESPONSIBILITIES

The DrawBridge Board of Directors assumes responsibility for the policies and direction of the organization. Members of the Board are accountable for the organization's financial, legal, and ethical activities, as outlined in the organization's bylaws. Board members serve a two-year term, with extensions approved by majority vote.

These responsibilities are summarized below:

Overview

- Attend Board meetings regularly. Meetings are held once every month in San Rafael (usually on Thursdays) from 6:30-8:30 pm (or as set by the Board); materials sent prior to each meeting. Members are obligated to attend all Board meetings unless they give 24-hour notice of their unavailability.
- Serve as an officer of the Board and as an active member of a DrawBridge committee.
- Analyze and approve the annual budget.
- Assume responsibility for the hiring and evaluation of the Executive Director.
- Attend DrawBridge special program and fundraising events.
- Go through DrawBridge online volunteer training.
- Visit at least one DrawBridge art group session.

Fundraising

- Generate financial support from friends, colleagues, and community members.
- New board members are expected to donate or generate \$10,000 annually in new income.
- Participate in planning fundraising events and encourage potential supporters to attend.
- Provide DrawBridge with names and addresses of prospective donors.
- Make an annual financial contribution that you consider significant.

Advocacy

- Educate yourself and others about issues pertaining to homeless and other underserved children.
- Advocate on behalf of homeless and underserved children and families.